**MINUTES**

**WARRICK COUNTY DRAINAGE BOARD**

**&**

**DEPARTMENT OF STORM WATER**

**November 23, 2020**

Regular Session

Old Historic Courthouse

107 W. Locust St. Suite 303

Boonville, In 47601

812-897-6170

The Warrick County Drainage Board and Department of Storm Water met in regular session with Bob Johnson, President; Dan Saylor, Vice President; Terry Phillippe, Secretary; Phil Baxter, Surveyor; Jason Baxter, Deputy Surveyor; Jennifer Curry, Recording Secretary.

Morrie Doll, Attorney-Not in attendance

Present in the audience: Joe Grassman, Roger Lehman

**PLEDGE OF ALLEGIANCE:**

President Johnson opened the meeting of November 23, 2020 with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

President Bob Johnson: First up we have approval of minutes for November 9, 2020, did everyone get an opportunity to read?

Commissioner Terry Phillippe: I make a motion to approve the minutes.

Commissioner Dan Saylor: Second.

President Bob Johnson: All in favor. 3-0

**ROGER LEHMAN-R LEHMAN & SONS CONSULTING -8566 RUFFIAN LANE, NEWBURGH, IN 47630**

President Bob Johnson: First up we have Roger Lehman, R Lehman & Sons Consulting for 8566 Ruffian Lane, Newburgh, IN St, Stauber Outdoor Signs, requesting approval this was tabled from August 10, 2020 meeting. Hold Harmless Agreement received, is there anything to add? Please state your name for the record.

Roger Lehman-Roger Lehman, R Lehman & Sons Consulting.

Jason Baxter: They were needing a Hold Harmless on this project and Morrie has reviewed it, since Morrie is not going to be here today, we are going to wait until he comes back next meeting to sign the original to get it recorded. Other than that it is good.

President Bob Johnson: Mr. Sherwood?

Steve Sherwood: Yes, I believe they made corrections to the drawing, the northern most edge of the sign does not extend the northern limits of the concrete parking lot, so I believe that meets the criteria that we had addressed back in August as well as the Hold Harmless.

President Bob Johnson: Okay, do you have anything to add Sir?

Roger Lehman- We do have our State permit, beyond that we are just wanting to move forward.

President Bob Johnson: Okay, I’d entertain a motion.

Commissioner Dan Saylor: I make a motion to approve the Hold Harmless Agreement for the Outdoor Sign.

Commissioner Terry Phillippe: I will second.

President Bob Johnson: All in favor. 3-0.

Roger Lehman: Thank you.

Steve Sherwood: Roger, does she have your mailing address once the Attorney does sign off they can forward you an executed copy?

Jennifer Curry: I have an address and an email.

Steve Sherwood: Just want to make sure, thank you sir.

**BID OPENING-WILLOW POND DITCH RESTORATION PROJECT**

President Bob Johnson: Next we have a bid opening for Willow Pond Ditch Restoration Project.

Jason Baxter: This portion of Willow Pond cleaning up runs behind Halston Manor and runs southwest to Grimm Road. We have three (3) contractors that turned in bids and Joe is going to open them up.

Steve Sherwood: I believe four (4) were solicited, but only three (3) were returned.

Jason Baxter: Yeah, I sent four (4) but one couldn’t make it.

Commissioner Dan Saylor: So, this is typically, he gets his claims denied from the Auditor, here we have three (3) bids, opening them up in the meeting, so just remember this okay.

Steve Sherwood: Just to reiterate, it starts at the upper end of this is at Halston Manor Subdivision, goes downstream all the way to the crossing of Grimm Road. We have had some localized flooding in Willow Pond that resulted in a car leaving the roadway, so this is the importance of this one being clean as well.

President Bob Johnson: Mr. Grassman?

Joe Grassman: I will start with the quote from Jerry Aigner Construction, simple two page quote, his proposal is in the amount of, it says “grinding and ditch restoration of Willow Pond Ditch bid proposal” $33,850.00 he has a Certificate of Insurance as well.

Steve Sherwood: While he is going to the next one, Jason, there was a pre-bid on all of these bidders had attended the pre-bid?

Jason Baxter: Yes.

Steve Sherwood: Just for the Board’s knowledge.

Joe Grassman: Second bid is from Tom Naas Homes, simple one page quote his proposal is in the amount of $31,495.00, again that is Tom Naas Homes, LLC. Third and final quote is from Ubelhor Tree Service the quote is in the amount of $47,132.00.

President Bob Johnson: Is this something we want to approve today?

Jason Baxter: Yeah.

President Bob Johnson: Take a low bidder on.

Jason Baxter: Yes, Sir.

Commissioner Terry Phillippe: I make a motion to approve the low bidder for Willow Pond Ditch.

Commissioner Dan Saylor: Can we add that Jason make sure it meets all the bid specs?

Commissioner Terry Phillippe: The low bidder appears to be Tom Naas Homes, pending Jason’s approval of said work.

Jason Baxter: This project also had a 70/30 payout, excavation of the spoil and put back in the field, waiting for it to dry so they can do a final grade might take a little time. After they excavation they are able for 70% of their payout and the remaining 30% after the final grade.

Commissioner Dan Saylor: Okay, I second Terry’s motion.

President Bob Johnson: All in favor. 3-0

***\*Willow Pond Ditch Restoration Project\****

*Jerry Aigner---$33,850.00*

*-Tom Naas Homes---$31,495.00—Awarded 3-0*

*- Ubelhor Tree Service--$47,132.00*

**CLAIMS**

President Bob Johnson: Okay so that takes care of that, next is claims. We have Attorney Fees of $100.00

Commissioner Dan Saylor: I make a motion to pay the claims.

Commissioner Terry Phillippe: Second.

President Bob Johnson: All in favor 3-0. Anything else for Drainage Board?

**OTHER BUSINESS**

Jason Baxter: I have a couple updates, Howard Williams Ditch the portion we have been trapping, two meetings ago we did the work and cleaned that portion out had beavers come back in and build three more dams. I had a trapper come out and he pulled these traps over the weekend, he had seven he caught down there, he thinks they are out so he is going to send me his invoice.

Steve Sherwood: Total of seven beavers?

Jason Baxter: Yeah. I am needing to get those jams pulled as well. That’s it.

President Bob Johnson: Okay. Mr. Sherwood.

**STORM WATER DEPARTMENT**

Steve Sherwood: Thank you, Mr. President. The bided projects we have had going on are basically complete, JBI has the three (3) remaining in Old Hickory of those, two (2) if them are completed. The one at 3299 Pine Ridge where we installed 12-inch line draining a newly created street inlet to the drain in the back yard we went down on existing 10-foot public utility easement, we got into a home owners sprinkler system which, should not have been there but JBI is fixing any damage that is the only thing keeping that project from being completed. They will finish the grading and seeding as soon as we can get grass to grow yet this year. An update on the Lochmueller Group Tanglewood Ditch Fuquay Road Drainage Improvement Project as you recall we tentatively projected a bid-letting in 2021, I have asked Lochmueller Group now that they have honored the design from the contract we had with them basically a year ago this month, there is a few other things we cut out of that contract originally, such as fee or proposal for right of way engineering or right of way acquisition, we hope for that right of way to actually be easements that these people will donate, they have yet to do that. I think Dan, I spoke to a neighbor or two about that possibility if I recall the conversation. I know Lochmueller Group has spoke to some land owners on the east side of Fuquay Road that that could be a possibility, and then of course the other part we cut out was the 401-IDM Water Quality Permit and the 404-United States Army Corp of Engineer Clean Water Act Permit. I have asked them to get us both those update fees back here in former proposal for this Board to consider here yet before the end of the year if we make that timing happen to keep the project moving forward for the proposed bid letting deadline 2021. Then, I wanted to ask the Board permission to roll over funds remaining in our project line item and equipment line item, we did this last year and any funds left over the Auditor would like us to enter in the minutes that the Board has approved the remaining funds to be rolled over so we may use them in 2021, roughly have a little over $100,000 left in projects, the Board asked if we would be able to secure those funds towards the Tanglewood Drainage Improvement Project that we just discussed in 2021, I would like to mark that money towards that, and then roughly $55,000 in equipment I would like to roll that over into 2021 with the Board permission and we can pursue purchase of a little bit larger mini-excavator, hopefully in 2021 with any sophisticated GIS controls and GPS controls. I will bring that back to the Board in 2021 when I get some significant numbers together where we would like to purchase as a next model step up from what we have and retire our smallest unit to the Highway Department for their use. I guess I need that in the form of a motion from the Board since the attorney is not here.

Commissioner Terry Phillippe: I make a motion to roll over the funds both for the…

Steve Sherwood: Equipment and Projects

Commissioner Terry Phillippe: Projects money, just a little over $100,000 and $55,000 approximately for the Equipment line, I guess that’s it.

Commissioner Dan Saylor: I second that motion.

President Bob Johnson: All in favor 3-0

Steve Sherwood: Those are the approximate figures I have right now, that is subject to change of course by the end of the year, but those should be pretty decent numbers. The last item I have is the County Surveyor’s Office may have a short fall of funds at the end of this year, they may have another project after this Willow Pond. Phil asked me if there would be a possibility of assisting him in the need they have any short fall, Storm Water has done this before to assist them in the Legal Drain fund since it is a mutual Storm Water venture, assisting them with maintenance of Legal Drains. I will come back with the Board when they have more of a firmer figure in mind, but I basically would ask the Board that they are, at this point, favorable to assisting them in any short fall this year through Storm Water. Just a consensus I think will be fine.

President Bob Johnson: Fine with me.

Commissioner Terry Phillippe: Good.

Commissioner Dan Saylor: We’re good.

President Bob Johnson: Okay, so we have the consensus 3-0

Steve Sherwood: Thank you, that is all that I have. Joe, do you have anything?

Joe Grassman: No, I do not.

Steve Sherwood: Any questions from the Board?

President Bob Johnson: No, Sir.

**MOTION TO ADJOURN**

Commissioner Terry Phillippe: I make a motion to adjourn.

Commissioner Dan Saylor: Second.

President Bob Johnson: All in favor. 3-0